

**NORRIS/APPLETREE BUSINESS IMPROVEMENT DISTRICT  
SPECIAL MEETING**

Monday, September 15, 2025, at 3:00 p.m. via Zoom Teleconference

<https://www.norrisappletreebid.com/>

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Bryan Horan, President	Term to May 2029
VACANT	Term to May 2029
VACANT	Term to May 2027
VACANT	Term to May 2029
VACANT	Term to May 2027

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*This meeting will be held via Zoom and may be joined using the following link or call-in information:*

<https://us06web.zoom.us/j/84395440216?pwd=RqsbbSGsbwv0dCNVUvnNHbQgoq9wX4.1>

Meeting ID: 843 9544 0216

Passcode: 253419

Call in Number: 720-707-2699

**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of August 25, 2025 Special Meeting Minutes
  - b. Adoption of Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Officer
  - c. Adoption of Resolution Establishing Electronic Signature Policy
  - d. Approval of Public Records Request Policy
  - e. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule
  - f. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts
6. Legal Matters
  - a. Consider Adoption of 2026 Annual Administrative Resolution
  - b. Consider Approval of 2026 Operating Plan
  - c. Discuss 2025 Legislative Update

- d. Update regarding Boundary Adjustments
  - e. Discuss vacancies on the Board
  - f. Other Legal Matters
7. Financial Matters
- a. Review Property Tax Summary, Cash Position and June 30, 2025 Unaudited Financial Statements
  - b. Consider Approval of Claims Listing
  - c. Public Hearing on 2025 Budget Amendment (*if necessary*)
    - i. Consider Adoption of Resolution Amending the 2025 Budget (*if necessary*)
  - d. Public Hearing on 2026 Budget
    - i. Consider Adoption of Resolution Adopting Budget, Appropriating Sums of Money and Certifying Mill Levies for the 2026 Calendar Year
  - e. Other Financial Matters
8. Insurance Matters
- a. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
    - i. Review District Insurance and 2026 Renewal, Consider Approval of General Liability Schedule and Limits
    - ii. Authorize Annual Renewal of Membership in the Special District Association
    - iii. Consider Approval of Agency Services Agreement with Highstreet for Broker Services
    - iv. Discuss BMO Worker's Compensation Coverage and Consider Authorizing binding coverage or exclusion from same
9. Other Business
10. Adjourn